

**Notice  
Meeting of Members  
Saskatchewan Racquetball Association**

A meeting of members of the Saskatchewan Racquetball Association has been called for **Wednesday, December 14<sup>th</sup> at 6:00 pm**. The meeting will be held by via video conference between Saskatoon and Regina.

If you would like to register to attend this meeting please RSVP to Doug Devitt at the Saskatchewan Racquetball Association office at 525-5516 prior to **Wednesday, December 14<sup>th</sup> a 12:00 noon**. The location or method of conducting the meeting may change depending upon the number of members registered to attend.

**Background**

At the recent Annual Meeting of the Saskatchewan Racquetball Association, two motions were passed regarding membership classes and fees. The reason for the change was to try to meet the requirements of Sask Sport, the funding body for the Saskatchewan Racquetball Association. Over the past year Sask Sport identified concerns with the membership policy and administrative procedures for registering members. The motions voted upon at the Annual General Meeting were:

**Membership Policy**

**Motion:** That the by-law change related to the membership classifications be accepted as presented to include an Affiliate Membership and an Individual Membership.  
Moved: Jan Hanson  
Seconded: Christine Richardson  
CARRIED:

**Motion:** That the membership fees for 2011/2012 be set at the rates as follows:

Individual Member: \$5.00  
Affiliate Members:  
Clubs with 0 – 100 members: \$3.00/member  
Clubs with 101 – 200 members: \$2.90/member  
Clubs with 201 – 300 members: \$2.80/member  
Clubs with 301 – 400 members: \$2.70/member  
Clubs with 401 – 500 members: \$2.60/member  
Clubs with 501 – 600 members: \$2.50/member  
Clubs with 601- 700 members: \$2.40/member  
Clubs with 701 – 800 members: \$2.30/member  
Clubs with 801 – 900 members: \$2.20/member  
Clubs with 901 – 1000 members: \$2.10/member  
Clubs with 1000+ members: \$2.00/member

Moved: Jan Hanson  
Seconded: Ross Richardson  
CARRIED

Following the meeting, representatives from the Saskatchewan Racquetball Association met with Sask Sport staff and determined that the motion did not provide the level of information required and the methods used to collect membership information was not adequate. A new policy has been developed that does meet the reporting and funding requirements of Sask Sport. However because the motions were made at Annual Meeting, a Meeting of Members needs to be convened. The Board does not have the authority to make changes to motions made at an Annual Meeting.

### **Purpose of Meeting of Members**

The December 14<sup>th</sup> Meeting of Members has been called to address the changes in membership needed in order to satisfy the funding requirements of Sask Sport and the Saskatchewan Not for Profit Act.

A new membership policy has been developed which will be presented at the meeting. Sask Sport staff have provided input and have reviewed the new policy to ensure it meets any requirements.

There will be a motion made at the Meeting of Members to adopt the new policy. A copy of the policy has been provided as an attachment to this notice.

The fee structure for membership passed at the Annual Meeting does not fit within the new policy. There will be a motion at the Meeting of Members to eliminate the fee structure proposed at the Annual Meeting.

Since the policy manual states that the Board is responsible for determining the membership fees of the organization, if this motion is passed, the Board will be responsible for determining a fee structure which meets the needs of the organization and its clubs.

## **Saskatchewan Racquetball Association Proposed Membership Policy**

### **2.01 Qualification**

Any club or individual may become a member of the Association upon application for membership provided they uphold the rules of the Association, pay the prescribed fees by the established dates and be approved by the Membership Director.

### **2.02 Types of Memberships**

The Association will be composed of three (3) classes of members:

a) Club Membership

Club Membership is open to any club, facility or community in Saskatchewan which offers organized racquetball programs at a recreational and/or competitive level. Club Members are not entitled to a vote at a meeting of members including the Annual General Meeting.

b) Individual Member

An Individual Membership is open to those who intend to participate in the sport of racquetball through the Saskatchewan Racquetball Association or one of its member Clubs as a player, coach or volunteer and who have access to programs, services and membership privileges. Individual Members are entitled to one (1) vote at a meeting of members including the Annual General Meeting.

c) Associate Member

Associate Memberships are open to those who wish to support the sport of racquetball through a financial contribution. Associate Members are not entitled to a vote at a meeting of members including the Annual General Meeting.

### **2.3 Fees**

The fees payable by members shall be set from time to time by resolution of the Board.

### **2.4 Responsibilities of Members**

All members shall:

- a) Abide by the Association's articles and bylaws, rules policies and procedures; and
- b) Pay any and all prescribes fees, dues or indebtedness as established by the Board.

### **2.5 Benefits of Membership**

- a) Club and Individual Members will have access to the Saskatchewan Racquetball Association funding programs.
- b) All members will receive communication from the Saskatchewan Racquetball Association about developmental and high performance opportunities, skills clinics, upcoming events, funding opportunities and current racquetball news.
- c) Club and Individual Members will have access to the Saskatchewan Racquetball Association liability insurance program which provides liability coverage for sanctioned events and activities. Individual members who are competitive junior age athletes and/or are competing in Open events at a provincial and national level are covered under the Association's sport accident insurance.
- d) All members will have the opportunity to advertise upcoming courses and events through the Saskatchewan Racquetball Association.

### **2.06 Policies Governing Membership**

- a) The membership year in the Saskatchewan Racquetball Association is from September 1<sup>st</sup> to August 31<sup>st</sup>.

- b) All Club Members and Individual Members must be members in good standing with the Saskatchewan Racquetball Association to request and receive funding, insurance coverage and/or sanctions from the Saskatchewan Racquetball Association.
- c) Individual Members must be members in good standing prior to participating in any Saskatchewan Racquetball Association sanctioned events, activities and competitions.
- d) A member is in good standing when their membership information and dues have been received by the Saskatchewan Racquetball Association office and approved by the Membership Director and the member has no outstanding dues or indebtedness to the Association.
- e) Clubs wishing to become a member of the Saskatchewan Racquetball Association must submit their Club Membership application and fee by October 15<sup>th</sup>. New clubs can apply for membership at any time during the membership year.
- f) Clubs wishing to register Individual Members and/or Associate Members with the Saskatchewan Racquetball Association are encouraged to submit membership information and dues to the Association as they are collected from members, but at a minimum on a quarterly basis to ensure individual members are registered and in good standing.
- g) All membership fees are due and payable at the time that the membership information is submitted.
- h) The Saskatchewan Racquetball Association will encourage Individual and Associate Members to join the Association through a member Club but will accept applications from those who do not belong to a club.
- i) Membership information submitted to the Saskatchewan Racquetball Association is confidential. It will be used by the Executive Director and the Membership Director to maintain an up to date membership list in order to:
  - a. Accurately report the required membership statistics to Sask Sport in order to receive funding as a Provincial Sport Governing Body.
  - b. Meet the requirements of the Saskatchewan Not for Profit Corporations Act in maintaining a register of members entitled to vote and to communicate with the membership about the business of the Association as required in the Act.
  - c. Ensure member access to sport accident and liability insurance.
  - d. Determine funding levels for the Membership Assistance Program.
  - e. Verify members in good standing for the purposes of funding and participation in sanctioned activities, events and competitions and access to services.
  - f. Communicate with the membership related to the activities of the organization and opportunities related to funding.
  - g. Provide more effective services to the membership and determine areas for growth and development.
- j) Membership fees are not refundable and cannot be transferred to another province.